



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUA/ADMIN/F/LIVERIES/12-16/ 1004

Date: 28/09/2021

SHORT NOTICE INVITING QUOTATION

Sealed quotations are hereby invited (duly affixed with non refundable Court Fee Stamp of Rs. 8.25 (Rupees Eight and Twenty Five paise) only) from Firms/Individuals/Tailors for supply of the following items to National Law University and Judicial Academy, Assam as per the terms & conditions given below which will be received at the office of the Registrar, NLUJAA during office hours up to **2:00 PM** on or before **04-10-2021** and will be opened on the same day at **2:30 PM**. The Quotationer or their authorized agents may remain present at the time of opening of the quotations.

Sl. No.	Item	Qty.	Colour	Brands	Rate in Rs. (including GST)	Amount (Including GST)
1	Shirt (Stiched)	26 nos.	Sky Blue	Raymond		
				Siyaram		
				BSL		
2	Pants (Stiched)	26 nos.	Black	Raymond		
				Siyaram		
				BSL		
3	Saree with Blouse (Stiched)	02 nos.	Sky Blue	South Cotton		
				Kota		
				Chiffon		
4	Shoe with Socks	13 pair	Black	Bata		
				Khadims		
				Ajanta		
5	Pumpshoe with Socks	01 pair	Black	Bata		
				Khadims		
				Ajanta		

Terms and Conditions:

1. The rates should be quoted as shown against the items/articles and should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should bear the following 'superscription' on the top:
"The Registrar, National Law University and Judicial Academy, Assam".
3. Firms/Individuals/Tailors who have already submitted quotation against NIQ No.: **NLUA/ADMIN/F/LIVERIES/12-16/859 dtd.: 04/08/2021** need not submit again.
4. Sample of cloths (minimum ½ mtr.) need to be submitted with the quotation. Delivery of items should be completed within 15 (fifteen) days after receipt of supply order.
5. Quoted rate for Shirt, Pant, Saree and Blouse should be inclusive of stitching charges.
6. The Quotationer/Tenderer will have to deposit Earnest Money of Rs. 5,000/- in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as Security Deposit till completion of work.
7. Each Firm/Individual/Tailor must have GST Registration, Trade License, PAN Card, Income Tax Clearance Certificate. A copy of the same must be submitted along with the Quotation/Tender.



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8. Bills must be submitted along with necessary work order and a copy of Challan etc. within seven days of the date of delivery of items, for payment. Failing which no payment shall be made.
9. Any Firm/Individual/Tailor indulging in malpractice or adopting any unfair means will be barred from working with the University.
10. Past records of the Firms/Individuals/Tailors will be duly considered while awarding the work.
11. Any other condition deemed to be just, fit and proper during selection process, may be imposed by the University.

Sd/-

Registrar

Memo No: NLUA/ADMIN/F/LIVERIES/12-16/1005-1009

Dated: 28/09/2021

Copy to:

1. System Administrator with a request to upload in the University website.
2. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor
3. Notice Board
4. Office File
5. Guard File

Sd/-

Registrar