



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/ENGR-MAINT/2024/04/1001

Date: 22-08-2024

SHORT NOTICE INVITING QUOTATION

Sealed quotations are hereby invited affixed with non-refundable Court Fee Stamps of Rs. 8.25 (Rupees Eight and Twenty Five paise) only from Guwahati Based reputed Firms/Vendor/Contractors for **Miscellaneous Works** at National Law University and Judicial Academy, Assam as per the terms & conditions given below which will be received at the office of the Registrar, NLUJA, Assam during office hours up to **01:30 PM** on or before **28-08-2024** and will be opened on the same day at **2:00 PM**. The Firms or their authorized representative may remain present at the time of opening of the quotations.

Sl. No.	Items Description	Quantity in nos.	Remarks
1	Repairing of Main Gate	01 Job	
2	➤ Repairing of ramps in Academic Block ➤ Construction of approach road to the ramps in both Girls & Boys Hostel	01 Job	
3	Supply & installation of steel letters of 12" height in Library Building. Letters are " KNOWLEDGE RESOURCE CENTRE"	01 job	
4	Supply of some toys, playing items, plastic chairs for kids etc for NLUJA Creche.	01 job	
5	Metallic Name Plate (12"x6")	30 nos	
6	Metallic Name Plate (5"x2")	20 nos	
7	Non lit Board with single pole and Board (2'x3')	10 nos	
8	Self-adhesive stickers (18"x 6")	40 nos	
9	Posters Laminated vinyl on sun board (20"x30")	15 nos	
10	Supply of wooden ramps in classrooms	7 nos	

Note: Firms/Vendor/Contractors are requested to physically visit the site before submitting the quotation.

Terms and Conditions:

1. The rates should be quoted against the work and should be inclusive of all GST/taxes applicable at any point of time as per format in **Annexure-A**.
2. The sealed envelope should bear the following superscription "The Registrar, National Law University and Judicial Academy, Assam".
3. The Firm will have to deposit Earnest Money of **Rs. 5000/-** each in the form of Demand Draft in favour of "Registrar, National Law University and Judicial Academy, Assam".
4. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
5. Any deviation from terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.
6. **Each firm must have PWD registration, GST registration, PAN Card. A Self-attested copy of the above mentioned documents must be submitted along with the Quotation.**
7. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred from any work with the University.
8. Any other condition deemed to be justified, fit and proper at point of time.


REGISTRAR

Date: 22-08-2024

Memo No: NLUJAA/ADMIN/F/ENGR-MAINT/2024/04/1001-1005

Copy to:

1. Finance officer I/C for information.
2. System Administrator, NLUJAA with a request to upload in the University website.
3. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor
4. Notice Board


REGISTRAR

<To be printed in letter head of bidder>

Annexure-A

Quotation for Miscellaneous Works at National Law University and Judicial Academy, Assam

Sl. No.	Items Description	Quantity in nos.	Total Amount in Rs. Including all Taxes
1	Repairing of Main Gate	01 Job	
2	➤ Repairing of ramps in Academic Block ➤ Construction of approach road to the ramps in both Girls & Boys Hostel	01 Job	
3	Supply & installation of steel letters of 12" height in Library Building. Letters are " KNOWLEDGE RESOURCE CENTRE"	01 job	
4	Supply of some toys, playing items, plastic chairs for kids etc. for NLUJA Creche.	01 job	
5	Metallic Name Plate (12"x6")	30 nos.	
6	Metallic Name Plate (5"x2")	21 Nos.	
7	Non lit Board with single pole and Board (2'x3')	10 nos.	
8	Self-adhesive stickers (18"x 6")	40 nos.	
9	Posters Laminated vinyl on sun board (20"x30")	15 nos.	
10	Supply of wooden ramps in classrooms	7 nos.	
	Grand Total in Rs. (Including all Taxes)		

Date:

Seal and Signature of
Firms/Vendors/Contractors