



# National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/STNRY-GEN. ITEMS/2025/09/ 216

Date: 06-03-2025

## NOTICE INVITING QUOTATION

This notice invites quotations affixed with non-refundable Court Fee Stamp of Rs. 8.25 for selection of vendors for supply of **Carpentry and Gardening Items** enclosed at **Annexure - I** to the National Law University and Judicial Academy, Assam, for the financial year **2025-26** w.e.f. 01-04-2025 to 31-03-2026. The same will be received at the office of the Registrar, NLUJA, Assam during office hours up to **01:30 PM** on or before **March 20, 2025** and will be opened on the same day at **02:00 PM**. The Quotationer/Tenderer or their authorized agents may remain present at the time of opening of the quotations.

### List of items is enclosed at Annexure - I (Carpentry and Gardening Items)

#### Terms and Conditions:

1. The rates should be quoted as shown against the items/articles and should be inclusive of GST/taxes applicable at any point of time.
2. The sealed envelope should bear the following 'superscription' on the top:  
"The Registrar, National Law University and Judicial Academy, Assam".
3. The Quotationer/Tenderer would have to deposit Earnest Money of **Rs. 2,000/-** in the form of Demand Draft in favour of Registrar, National Law University and Judicial Academy, Assam. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as Security Deposit till completion of contract period.
4. The Quotationer/Tenderer to whom work would be allotted will have to execute a bond/undertaking as per University rules.
5. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
6. Any deviation from terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.
7. Each Firm must have GST registration, Trade License, Income Tax Clearance Certificate, PAN Card. A copy of the same must be submitted along with the Quotation/Tender.
8. Each firm must have registered office at Kamrup Metro or Kamrup.
9. Bills must be submitted along with necessary work order and a copy of Challan etc. within seven days from the date of delivery of goods for payment, otherwise no payment shall be made.
10. The work may be allotted to one or many suppliers depending upon the urgency of the work, time factor, quality of works and past record of the firms in respect of delivery of goods within due time.
11. In case there is no approved rate of any item, the supplier has to supply the same at reasonable price but not more than the Maximum Retail Price/market price, whichever is less.
12. In case lowest rate is quoted by one firm for same item and by other firm for other items then the firms will have to assure their willingness/submit consent letter to supply any or all of the materials as above, as per approved rates of the undersigned. If the lowest quoted rate is higher than the MRP/Market price, then payment will be made as per the MRP/Market Price.
13. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred from working with the University.
14. The Contract will be cancelled at anytime, if the quality of supplied materials is not as per standard or the order is not supplied on time, and the security deposit will be forfeited.
15. Past record of the firms/suppliers/contractors will be duly considered while awarding the work.
16. Selection criteria may include any other condition deemed to be just, fit and proper at that point of time.




Registrar

Date: 06-03-2025

Memo No: NLUJAA/ADMIN/F/STNRY-GEN. ITEMS/2025/09/ 217-226

Copy to:

1. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
2. System Administrator, NLUJA, Assam with a request to upload in the University website.
3. Notice Board
4. Office File



Registrar

## LIST OF ITEMS

Sl. No.	Description of items	Specification	Unit	Unit Price	Unit Price in Words
<b>Gardening Tools</b>					
1	4 stoke honda engine oil		1 ltr.		
2	Axe		per piece		
3	Brush Cutter (Honda make)		1 No.		
4	Brush cutter (Honda make)		1 No.		
5	Daw		per piece		
6	Debris Shield		1 No.		
7	FA Box		1 No.		
8	Flate file (rety)		1 no.		
9	Grass cutting blade for Honda machine		per piece		
10	Grass cutting scissor	12 inch	per piece		
11	Gumboot (size-6)		per pair		
12	Hammer	1 kg	per piece		
13	Hole digger (iron)		per piece		
14	honda Plug CMR5H		1 no.		
15	Iron Wire white		1 kg		
16	Nylon trimmer grass cutter		500 mtr		
17	Safety Goggles		1 No.		
18	Shover (Iron)		per piece		
19	Sickle (Kassi)		per piece		
20	Spade		per piece		
21	Watering can/jar 5L		per piece		
22	Weeder		per piece		
23	Trimmer Head		per piece		
24	Cover Bolt		per piece		
25	Air Filter		1 pc.		
26	Head Gasket		1 pc.		
27	Grass cutter machine head gear (Honda 435T)		1 pc.		
28	Grass cutter machine head gear (Honda GX 35)				

LIST OF ITEMS					
Sl. No.	Description of items	Specification	Unit	Unit Price	Unit Price in Words
<b>CARPENTRY ITEMS</b>					
1	Almirah lock (Godrej slimline)		1 pc		
2	Almirah lock (Onoma		1 pc		
3	Aluminium sheet		per sqft		
4	Aluminium window glass rubber		Per Roll		
5	Ball pen hammer		per piece		
6	Chiesel 1"		per piece		
7	Chiesel 1.5"		per piece		
8	Chiesel 1/2"		per piece		
9	Chiesel 5"		per piece		
10	Cloth wall hanger		per piece		
11	Curtain rod 12'		per piece		
12	Curtain rod clamp		per pair		
13	Digital Measuring Tape		1 pc		
14	Door Aldrop (stainless steel)	6 inch	1 pc		
15	Door Aldrop (stainless steel)	12 inch	1 pc		
16	Door Closer	Godrej make	1 pc		
17	Door Handle	6 inch	1 pc		
18	Door stopper double legged		per piece		
19	Door Stoppr Alluminium		1 pc		
20	Electric jack plane		1 pc		
21	Febiquick		1 pc		
22	Fevicol	1 kg jar	1 no.		
23	Flat File		1 pc		
24	Glass cutter		per piece		
25	Glass putty		per kg		
26	Hinges	Moji	1 pc		

## LIST OF ITEMS

Sl. No.	Description of items	Specification	Unit	Unit Price	Unit Price in Words
<b>CARPENTRY ITEMS</b>					
27	Hole cutter (wood) bit all sizes		per piece		
28	Iron jack plane 10"		per piece		
29	Iron jack plane 18"		per piece		
30	Measuring tape 15 metre		per piece		
31	Measuring tape 3 metre		per piece		
32	Measuring tape 5 metre		per piece		
33	Mortise Door lock	Godrej make	1 pc		
34	Nail Hammer		per piece		
35	Nails $\frac{3}{4}$ , $\frac{1}{2}$ , 1, 1 $\frac{1}{2}$ , 2, 2 $\frac{1}{2}$ , 3, 4 inches		1 kg		
36	Nutbolt 8 inch		1 kg.		
37	Nut-Bolts 1, 1 $\frac{1}{2}$ , 2, 2 $\frac{1}{2}$ , 3, 4, 5, 6, 8 inches		1 kg		
38	Oil stone		per piece		
39	Pin head nails		500 grm.		
40	Plain Glass 5mm		per sqft		
41	plain sheet cutter		per piece		
42	Plydoor 2.5'		per piece		
43	Plydoor 3'		per piece		
44	Plydoor 3.5'		per piece		
45	Plywood	4mm	1 pc		
46	Plywood	12mm	1 pc		
47	Sand paper no.60		per piece		
48	Saw sharpener		1 pc		
49	Saw sharpening file		per piece		
50	Screw $\frac{3}{4}$ , $\frac{1}{2}$ , 1, 1 $\frac{1}{2}$ , 2, 2 $\frac{1}{2}$ , 3 inches		1 pkt		
51	Screw driver set	Taparia	per piece		
52	T square 12"		per piece		
53	T-bolt Alluminium 4 inch		1 pc		

**LIST OF ITEMS**

Sl. No.	Description of items	Specification	Unit	Unit Price	Unit Price in Words
<b>CARPENTRY ITEMS</b>					
54	T-bolt Alluminium 6 inch		1 pc		
55	Triangular File		per piece		
56	Vaise	6 feet	1 pc		
57	Vaise clamp 5 feet long		per piece		
58	Widow glass	4mm plain	1 pc		
59	Wireless electric screwdriver Machine	12V	1 pc		
60	Wood 1"x12"x7'		per cft		
61	Wood 1"x2"x7'		per cft		
62	Wood 1"x3"x 7'		per cft		
63	Wood 1"x6"x7'		per cft		
64	Wood 2"x2"x7'		per cft		
65	Wood 2"x3"x7'		per cft		
66	Wood 3"x5"x7'		per cft		
67	Wood Cutter Machine (1000watt)		1 pc		
68	Wood cutter machine 1050W TC4SA 11000 rpm	Bosch	per piece		
69	Wood cutter saw 18"		per piece		
70	Wood plane machine GHO 6500 Planer 650W	Bosch	per piece		
71	Wood putty		1 kg.		
72	Wooden saw	18 inch	1 pc		
73	Window roller		1 set		
74	Washer		1 kg.		