

NATIONAL LAW UNIVERSITY & JUDICIAL ACADEMY, ASSAM

ADMISSION OF INTERNATIONAL STUDENTS

[FOREIGN / NON - RESIDENT INDIANS (NRI)/ NRI SPONSORED STUDENTS]

1.0 Introduction

International Students [Foreign / Non - Resident Indian (NRI)/ Non - Resident Indian (NRI) Sponsored Candidates] may be admitted to the Post-Graduate, Undergraduate and Ph. D. programmes conducted under the aegis of National Law University and Judicial Academy, Assam (NLUJAA) on full time/ part time basis to provide educational opportunities to International Students and to facilitate teaching and learning in a global context.

1.2 Norms of eligibility and admission procedure of International Students [Foreign / Non - Resident Indians (NRI)/ Non - Resident Indians (NRI) Sponsored Candidates] to NLUJAA will be guided by rules framed by University Grants Commission (UGC) and notified in its website www.ugc.ac. from time to time.

1.3 **International Students Cell (ISC)** of NLUJAA will be entrusted with the responsibility of facilitating admission and offering guidance to international students for securing admission. All communication related to International Students will be addressed to the Co-ordinator and/or Co-Coordinator of the ISC.

The following officials shall constitute the ISC:

- i. **Co-ordinator**
- ii. **Co-Coordinator**

The Co-ordinator and Co-Coordinator of the ISC shall initially be part time officers. However, there may be full-time officials of the ISC as and when the authority considers up gradation of the regulation.

An **Equivalence Committee** shall be constituted with Co-ordinator, Co-Coordinator and representatives of the Academic and Administrative Staff in order to verify the eligibility and determine equivalence of foreign degrees (in consonance with AIU guidelines)

2.0 International Students

In compliance with UGC guidelines, International Students are categorized as follows:

- i. Sponsored by the Govt. of India (through ICCR) on cultural exchange programme.
- ii. Sponsored by the home country of the concerned International Students and/or funding agencies.
- iii. Self-financing direct entry (with the clearance of Govt. of India).
- iv. NRI students who have taken qualifying exam in India or any foreign country.
- v. NRI students of SAARC Countries
- vi. NRI sponsored students

3.0 Reservation of seats

- 3.1 In accordance with MHRD/UGC guidelines 15% of the total seats for PG and UG programmes shall be made available for International Students. These seats shall be supernumerary, that is, in addition to the available seats for a programme.
- 3.2 5% of the supernumerary quota fixed for International Students will be earmarked for the children of Indian citizens working in the Gulf or South East Asian countries.

4.0 Documents required for admission of International Students

- i) **VISA:** All the international students will require a 'Student VISA' endorsed to this institution for joining full time courses. No other endorsement is acceptable. Students wishing to join a research program will require a 'Research VISA' endorsed to this institution. The visa should be valid for the prescribed duration of the course. Visa is not required for NRI students. Students who are doing full time courses, in some other institutions, do not require a separate visa for joining 'Part Time Courses' provided that their current visa is valid for the entire duration of the course.
- ii) **No Objection Certificate:** Students do not require a 'No Objection Certificate' for joining professional courses. All International Students wishing to undertake any research work or join a Doctoral program will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development, Government of India and this must be on the research visa endorsed to this institution.
- iii) **Medical Insurance:** It is advised that all International/NRI students take a medical insurance policy to meet the expenses of medical treatments (which are not available in the university health centre) during the stay at the university. A copy of the said insurance policy should be submitted at the time of final admission.

5.0 Eligibility Qualifications

The qualifications required for eligibility for admission to different Courses is available in the website of the university, i.e., www.nluassam.ac.in.

Only those Students who have qualified from foreign universities or Boards of Higher Education recognized as equivalent by the 'Association of Indian Universities' (AIU) are eligible for admission. If and when required, a reference will be made to AIU to check the equivalence. In case the University /Board is not included in the list, the candidate has to obtain and submit a certificate to this effect from AIU by paying the requisite fee.

Submission of Equivalence Certificate from AIU is mandatory for foreign nationals.

AIU address is given below.

AIU HOUSE 16, Comrade Indrajit Gupta Marg,
New Delhi 110002,

India. Phones: (91) -11-23230059, (91)-11-23232429 Fax: (91)-11-23232131

E mail: aiu@del2.vsnl.net.in , Website: <http://www.aiuweb.org>

6.0 Admission of International students

Admission of all the International students will be done through the 'International Students Cell (ISC)' of the university. Admission of Students will be conducted in the beginning of the course.

The admission procedure of International Students entails the following two steps:

The First Step: A Foreign / Non - Resident Indian (NRI)/ Non - Resident Indian (NRI) Sponsored Candidates who wish to pursue education at NLUJAA may get the information on the courses available, the eligibility criteria and admission procedure from the prospectus and the website of the university .

Interested and eligible candidates have to register for the chosen course of study **ONLINE** (printed copy of the online registered application form has to be generated by the candidate and produced at the time of final admission). Photocopies of the statement of marks of the last qualifying examinations duly attested by:

- a. Indian Embassy in International country, or
- b. High Commissioner of the candidate's country in India, or
- c. Ministry of Education in International country will have to be uploaded.

In case of admission to Research/Doctoral Programme 6 copies of the outline of the proposed research needs to be enclosed along with the application form.

The ISC after verifying the eligibility criteria and other relevant information provided will accordingly issue a **Provisional Admission Offer Letter** (on payment of non-refundable advance amount of 20% of the total annual fee). This would be required to get **VISA** and/or **No Objection Certificate** and to complete other formalities.

At this stage, if required, video interview of the candidate may also be conducted. After getting provisional admission, the candidate should get the '**Student VISA**' and complete all other formalities.

The Second step: Candidates who have been granted provisional admission by ISC-NLUJAA, will have to report to the ISC Office on or before the date of admission mentioned in the **Provisional Admission Offer Letter** all with original copies of all testimonials.

After verification of the testimonials, the candidate would have to pay the remaining course fee. International students will have to pay the fees in US dollars or its equivalent in Indian Rupees. Fee has to be deposited in the form of Crossed Demand Draft / Bank Pay Order, drawn in favor of National Law University and Judicial Academy, Assam payable Guwahati The candidate can also pay the required amount of fee in the Account of National Law University and Judicial Academy, Assam from any bank or Credit Card.

7.0 **Medical test**

The students will have to conduct the following tests in their country failing which they will have to undergo these tests in India.

i. HIV test

ii. Hepatitis surface Antigen (HBsAg)/ Australia Antigen before admission.

8.0 **English Proficiency Course**

Remedial Course may be provided for International Students to improve their proficiency in English language.

This course can be done simultaneously with the other regular courses or independently. An International Student shall be exempted from this course provided –

- i) The student has passed the qualifying examination in English medium or
- ii) The student has a valid score in Proficiency Test in English like TOFEL and ELTIS. 8.0 Scholarship.

The university shall receive scholarships if sanctioned and released by the sponsoring university and shall disburse the same to the awardees as per the terms and conditions of the university i.e. fulfilment of requisite attendance, academic progress, good character and conduct.

9.0 **Special Category of Students**

Short term research programme: The Vice-Chancellor in consultation with The Co-ordinator and Co-Coordinator of the ISC may decide the fees to be paid by the International Students doing short-term research project in the university.

10.0 **Discipline in Hostel**

The discipline to be maintained by the International Students shall be governed by the existing hostel rules of the University.

11.0 **Transfers and Change of Course**

An International Student who has been granted admission to a particular course shall not be allowed to change the course. Transfer from one institution in India to another is also not allowed ordinarily. In exceptional cases, the International Student Cell may permit this- based on the availability of the course, eligibility rules and permission of the competent authority of NLUJAA.

12.0 **Government of India Scholars**

International students who are awarded scholarships by the ICCR, New Delhi shall be preferred while granting admission. Sponsored candidates from different foreign governments for training and for studies shall also be preferred for the same.

13.0 Examination and Award of Degrees

The procedure for examination, payment of examination fees, issue of certificates and award of degrees will be same as for the Indian students doing the same courses.

14.0 The above rules and guidelines will be strictly followed. In case, there are any differences on the interpretation of rules then the opinion of the International Students Cell will be final. Students will have to pay the revised fee, when applicable. On all other matters not covered under the aforesaid rules, decisions of the competent authority shall be binding on the part of International Students. Notwithstanding anything contained in the above clauses, the decision of the Government of India on admission of International Students shall be made applicable.

15.0 Fee Structure

15.1 B.A., LL.B(Hons.) FIVE YEAR INTEGRATED COURSE

| S.N | FEE STRUCTURE | AMOUNT PAYABLE AT THE TIME OF ADMISSION – INDIAN STUDENTS | AMOUNT PAYABLE AT THE TIME OF ADMISSION – INTERNATIONAL STUDENTS | AMOUNT PAYABLE AT THE TIME OF ADMISSION – INTERNATIONAL STUDENTS (SAARC COUNTRIES) |
|-----|------------------------------------|---|---|---|
| 1 | TUITION FEE | INR 75,000.00 (P.A.) | <div style="border: 1px solid black; padding: 5px; display: inline-block;">USD 5013</div> | <div style="border: 1px solid black; padding: 5px; display: inline-block;">USD 3513</div> |
| 2 | ADMISSION FEE | INR 5,000.00 (O.T.) | | |
| 3 | EXAMINATIONS FEE | INR 6,000.00 (P.A.) | | |
| 4 | CAMPUS DEVELOPMENT FUND | INR 5,000.00 (P.A.) | | |
| 5 | LIBRARY FEE | INR 5,000.00 (P.A.) | | |
| 6 | INTERNET SERVICE FEE | INR 8,000.00 (P.A.) | | |
| 7 | JOURNAL FEE | INR 2,500.00 (P.A.) | | |
| 8 | INTERNSHIP PLACEMENT FEE | INR 5,000.00 (P.A.) | | |
| 9 | STUDENT WELFARE FUND | INR 5,000.00 (P.A.) | | |
| 10 | MOOT COURT FEE | INR 5,000.00 (P.A.) | | |
| 11 | STUDENT BAR ASSOCIATION FEE | INR 2,500.00 (O.T.) | | |
| 12 | HOSTEL RENT AND AMENITIES FEE | INR 30,000.00 (P.A.) | | |
| 13 | LIBRARY DEPOSIT (REFUNDABLE) | INR 10,000.00 (O.T.) | 152 USD | 152 USD |
| | HOSTEL DEPOSIT (REFUNDABLE) | INR 10,000.00 (O.T.) | 152 USD | 152 USD |
| | MESS DEPOSIT (REFUNDABLE) | INR 10,000.00 (O.T.) | 152 USD | 152 USD |
| | MESS FEE (REFUNDABLE AS PER RULES) | INR 35,000.00 (P.A) | 531 USD | 531 USD |
| | TOTAL | INR 2,19,000.00/- | USD 6000/- | USD 4500/- |

15.2 B.A., LL.B (Hons.) FIVE YEAR INTEGRATED COURSE (ADMISSION RENEWAL FEE)

| S.N | FEE STRUCTURE | AMOUNT PAYABLE ANNUALLY (SEM III-X) INDIAN STUDENTS | AMOUNT PAYABLE AT ANNUALLY (SEM III-X) INTERNATIONAL STUDENTS | AMOUNT PAYABLE AT ANNUALLY (SEM III-X) INTERNATIONAL STUDENTS (SAARC COUNTRIES) |
|-----|------------------------------------|--|---|---|
| 1 | TUITION FEE | INR 75,000.00 (P.A.) | <div style="border: 1px solid black; padding: 5px; display: inline-block;">USD 4869</div> | <div style="border: 1px solid black; padding: 5px; display: inline-block;">USD 3469</div> |
| 2 | ADMISSION FEE | INR 5,000.00 (O.T.) | | |
| 3 | EXAMINATIONS FEE | INR 6,000.00 (P.A.) | | |
| 4 | CAMPUS DEVELOPMENT FUND | INR 5,000.00 (P.A.) | | |
| 5 | LIBRARY FEE | INR 5,000.00 (P.A.) | | |
| 6 | INTERNET SERVICE FEE | INR 8,000.00 (P.A.) | | |
| 7 | JOURNAL FEE | INR 2,500.00 (P.A.) | | |
| 8 | INTERNSHIP PLACEMENT FEE | INR 5,000.00 (P.A.) | | |
| 9 | STUDENT WELFARE FUND | INR 5,000.00 (P.A.) | | |
| 10 | MOOT COURT FEE | INR 5,000.00 (P.A.) | | |
| 11 | STUDENT BAR ASSOCIATION FEE | ----- | | |
| 12 | HOSTEL RENT AND AMENITIES FEE | INR 30,000.00 (P.A.) | | |
| 13 | LIBRARY DEPOSIT (REFUNDABLE) | ----- | | |
| | HOSTEL DEPOSIT (REFUNDABLE) | ----- | | |
| | MESS DEPOSIT (REFUNDABLE) | ----- | | |
| | MESS FEE (REFUNDABLE AS PER RULES) | INR 35,000.00 (P.A) | 531 USD | 531 USD |
| | TOTAL | INR 1,81,500.00/- | USD 5400/- | USD 4000/- |

15.3 ONE YEAR LL.M DEGREE PROGRAMME

| S.N | FEE STRUCTURE | AMOUNT PAYABLE AT THE TIME OF ADMISSION – INDIAN STUDENTS | AMOUNT PAYABLE AT THE TIME OF ADMISSION – INTERNATIONAL STUDENTS | AMOUNT PAYABLE AT THE TIME OF ADMISSION – INTERNATIONAL STUDENTS (SAARC COUNTRIES) | |
|--------------|----------------------------------|---|--|--|---------|
| 1 | Tuition Fee | INR 50,000.00 (Per Annum) | <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">USD 4613</div> | <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">USD 3213</div> | |
| 2 | Admission Fee | INR 5,000.00 (One Time) | | | |
| 3 | Examinations Fee | INR 4,000.00 (Per Annum) | | | |
| 4 | Campus Development Fund | INR 5,000.00 (Per Annum) | | | |
| 5 | Library Fee | INR 5,000.00 (Per Annum) | | | |
| 6 | Internet Services Fee | INR 8,000.00 (Per Annum) | | | |
| 7 | Journals Fee | INR 2,500.00 (Per Annum) | | | |
| 8 | Internship Placement Fee | INR 5,000.00 (Per Annum) | | | |
| 9 | Student Welfare Fund | INR 5,000.00 (Per Annum) | | | |
| 10 | Term Papers and Dissertation Fee | INR 5,000.00 (Per Annum) | | | |
| 11 | Hostel Rent and Amenities Fee | INR 30,000.00 (Per Annum) | | | |
| 12 | Mess Fee | INR 35,000.00 | 531 USD | 531 USD | |
| 13 | Refundable | Library Deposit | INR 10,000.00 (One Time) | 152 USD | 152 USD |
| | | Hostel Deposit | INR 10,000.00 (One Time) | 152 USD | 152 USD |
| | | Mess Deposit | INR 10,000.00 (One Time) | 152 USD | 152 USD |
| TOTAL | | INR 1,89,500.00 | USD 5600/- | USD 4200/- | |

NOTE:

- The Fee Structure may be reviewed as per the decision of the University authority from time to time. The prevailing fee structure as on date is shown above.
- The fee amount may be reviewed on the basis of the value of USD in INR