



# National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/GH/VCR/F/2015/2062

Date: 15-10-2019

## SHORT NOTICE INVITING QUOTATION

Sealed quotation are hereby invited affixing non refundable Court fee stamps of Rs.8.25 (Rupees Eight and Twenty Five paise) only from **packers and movers** for shifting and fitting of residential furniture and other items from **Tetelia, Jalukbari to Numali Jalah (Kalipahar), Sila Forest Camp, Near Tolaram Bafna Medical Hospital** as per the terms & conditions given below. The quotation will be received at the office of the Registrar, NLUJAA during office hours up to **11:00 AM** on or before **21-10-2019** and will be opened on the same day at **11:30 PM**. The Quotationer/Tenderer or their authorized agents may remain present at the time of opening of the quotations.

### Terms and Conditions:

1. The rates should be quoted as shown against the work should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should be subscribed on top as "National Law University and Judicial Academy, Assam".
3. The Quotationer/Tenderer will have to deposit Earnest money of **Rs. 3000/-** each in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam.
4. The University reserves the right to accept or reject any tender without assigning any reason thereof.
5. Any deviation of terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.
6. Each Firm must have **GST registration, Trade License, Income Tax Clearance certificate, PAN Card**. A copy of the same must be submitted along with the Quotation/Tender.
7. Bills must be submitted along with necessary work order and a copy of challan etc. within seven days from the date of delivery of goods for payment otherwise no payment shall be made.
8. In case there is no approved rate of any item, the supplier have to supply the same at reasonable prices but not more than the market price whichever is less.
9. The Contract will be cancelled anytime if the quality of supplied materials is not as per standard or the order is not supplied on time and the security deposit will be forfeited.
10. The work assigned is to be completed within three days of receiving the order.
11. Firms/Vendors may visit both the site before submitting quotation. For visit the location contact with the University administration.

Registrar

Memo No: NLUJAA/GH/VCR/F/2015/2063-2067

Date: 15-10-2019

Copy to:

1. DIPRO, Kamrup for information and necessary publicity through FLS and newspaper.
2. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
3. System Administrator, NLUJAA with a request to upload in the University website.
4. Notice Board
5. Office File

Registrar