



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/ENGR-MAINT/2024/04/27

Date: 09-01-2024

SHORT NOTICE INVITING QUOTATION

Sealed quotations, are hereby invited [affixed with non-refundable Court Fee Stamps of Rs. 8.25 (Rupees Eight and Twenty-Five paise)] only from reputed Firms/Vendors/Contractors for **Repairing works of door frame and door shutters** at National Law University and Judicial Academy, Assam as per the terms & conditions given below, which will be received at the office of the Registrar, NLUJA, Assam during office hours up to **01:30 PM** on or before **18-01-2024** and will be opened on the same day at **2:00 PM**. The Firms or their authorized representative(s) may remain present at the time of opening of the quotations.

Sl. No.	Items Description	Quantity in nos.	Quantity in Sqft.
1	Supply and Installation of Aluminium framed Door shutter in toilets. (Including demolishing of existing wooden frame)	61 nos	1220
2	Supply and Installation of Wooden Door frame. (Including demolishing of existing wooden frame) (Size - 39" x 80")	8 nos	--
3	Laminated Wooden Door shutter (size- 36"x78")	01 no	--
4	Laminated Wooden Door shutter (size- 44"x81")	01 no	--

Scope of work:

1. Supply and installation of Aluminium framed Door in toilet block of both Girls and Boys Hostel.
2. Demolishing of existing wooden door frame and shutter and finishing the sides of door frame with tiling.
3. The Aluminium frame and shutter should be of best quality.
4. Wooden door frame should be of **Saal wood** of 4"x 6" size.
5. Any damages to the structure should be repaired by the party at their own cost.

Terms and Conditions:

1. The rates should be quoted against the work and should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should bear the following superscription "The Registrar, National Law University and Judicial Academy, Assam".
3. The Firm will have to deposit Earnest Money of **Rs. 5000/-** each in the form of Demand Draft in favour of "Registrar, National Law University and Judicial Academy, Assam".
4. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.

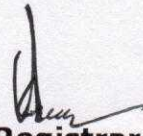
05



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5. Any deviation from terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.
6. **Each firm must have GST registration, Income Tax Clearance Certificate, PAN Card. A Self-attested copy of the above mentioned documents must be submitted along with the Quotation.**
7. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred from any work with the University.
8. Past record of the firms/suppliers/contractors will be duly considered while awarding the work.
9. The Quotation should be submitted as per the Proforma given in **Annexure-I**.
10. Any other condition deemed to be justified, fit and proper at point of time.



**Registrar,
NLUJA, Assam**

Memo No: NLUJAA/ADMIN/F/ENGR-MAINT/2024/04/28-31

Date: 09-01-2024

Copy to:

1. Finance Officer I/C for information.
2. System Administrator, NLUJA, Assam with a request to upload in the University website.
3. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor
4. Notice Board


**Registrar,
NLUJA, Assam**

04

Price Bid
(To be printed on letter head of party)

Annexure-I

1. Name of the firms/vendors/contractors :

2. Address :

3. Contact Details (Mobile No. & Email ID) :

Sl. No.	Items Description	Quantity	Unit Rate per Sq.ft./Nos	Amount in Rs.
1	Supply and Installation of Aluminium framed Door shutter in toilets. (Including demolishing of existing wooden frame)	1220 sqft.		
2	Supply and Installation of Wooden Door frame. (Including demolishing of existing wooden frame) (Size - 39" x 80")	8 nos		
3	Laminated Wooden Door shutter (size- 36"x78")	01 no.		
4	Laminated Wooden Door shutter (size- 44"x81")	01 no.		
Grand Total Amount in Rs.				

Seal and Signature of
Firms/vendors/contractors