



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/REP-PUR/2022/14/2209

Date: 20/12/2023

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited affixing non refundable Court fee stamps of Rs. 8.25 (Rupees Eight and Twenty-Five paise) only from reputed Agency/Firm/Vendor/Individuals for Refilling of Fire Extinguisher at National Law University and Judicial Academy, Assam as per the terms & conditions given below which will be received at the office of the Registrar, NLUJAA during office hours up to **01.30 PM** on or before **10-01-2024** and will be opened on the same day at **02.00 PM**. The Firms or their representative may remain present at the time of opening of Quotations.

ITEMS:

Sl. No.	Items Description	Qty.
1	ABC Dry Powder (Capacity -6 kg)	82 nos.
2	CO2 (Capacity – 4 kg)	72 nos.

Scope of work:

1. Replacing of expired extinguishers with fresh chemicals and cleaning of tanks.
2. The extinguishers tanks should be emptied in presence of NLUJA, Assam officials.
3. After refiling the tanks should be installed as it was earlier and labelling over it the date of refilling and date of expiry.

Terms and Conditions:

1. The rates should be quoted as shown against the work should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should be subscribed on top as "The Registrar, National Law University and Judicial Academy, Assam".
3. The Firm will have to deposit Earnest money of **Rs.5,000/-** in the form of Demand Draft in favour of "Registrar, National Law University and Judicial Academy, Assam".
4. The undersigned reserves the right to accept or reject any NIQ without assigning any reason thereof.
5. Any deviation of terms and conditions shall invite cancellation of NIQ/Quotation/Tender/Bills etc. and forfeiture of security deposit.
6. **Each Agency/Firm/Vendor/Individuals must have GST registration, Trade License, Income Tax Clearance certificate, PAN Card, Explosive License registration or consent letter and license copy from license holder, Past experience details. A Self-attested copy of the above mentioned documents must be submitted along with the Quotation.**
7. The work may be allotted to one or many supplier depending upon the urgency of the work, time factor, quality of works and past records of the firms for doing the works in due time.
8. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred for any work with the University.
9. Past records of the firms/suppliers/contractors will be duly considered while awarding the work.
10. **The Quotation should be submitted as per the Proforma given in Annexure-I**
11. And any other condition deem to be just, fit and proper at point of time.


Registrar

Date: 20/12/2023

Memo No: NLUJAA/ADMIN/F/REP-PUR/2022/14/ 2210 - 2212

Copy to:

1. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
2. System Administrator, NLUJA, Assam with a request to upload in the University website.
3. Notice Board.


Registrar

(to be printed in letter head of Agency/Firm/Vendor/Individuals)

PROFORMA FOR RATE QUOTATION

Sl. No.	Items Description	Qty.	Unit Price (including GST)	Total Amount in Rs. (including GST)
1	ABC Dry Powder (Capacity -6 kg)	82 nos.		
2	CO2 (Capacity – 4 kg)	72 nos.		

Seal and Signature of
Agency/Firm/Vendor/Individuals