



**NATIONAL LAW UNIVERSITY AND JUDICIAL ACADEMY, ASSAM**

**APPLICATION FORM**

**UNIVERSITY FACULTY SERVICE**

**POSITION APPLIED FOR: .....**

**PART-A**

**1. Name of applicant** (in capital letters):

**2. Contact Information:**

**Postal Address:** .....

.....  
.....

**Email:** .....

**Contact No:** .....

**3. Details of present employment : (Please tick  $\surd$ )**

Permanent	Temporary	Ad-hoc
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**4. Present position:**

Designation  w.e.f.

Scale of Pay/Academic Level  Basic Pay / Cell

**5. Qualification (To give details of all examinations passed from 10<sup>th</sup> level onwards)**

Name of Examination/ Degree/ Diploma	Year of course completion	% of marks	Division/ Class/ Rank	Board/ University
HSLC/10 <sup>th</sup> Std.				
10+2 Std.				
Bachelor's Degree (Please specify)				
Master's Degree (Please Specify)				
M. Phil (Please specify)				
Ph.D. (Please specify)				
Other <sup>1</sup> (Please specify)				
Other <sup>2</sup> (Please specify)				

**6. If qualified in the UGC/CSIR-NET or other UGC accredited similar test (*enclose copy of the certificate*)**

Subject:

Year of qualifying:

**7. Details of Refresher / Orientation / Training Programme attended:**

Programme attended	Duration of the Programme		Organizer
	From	To	

**8. Records of previous employment (copy of such credentials should be enclosed):**

Name of Institution	Status of the Institution (whether Govt./ Semi Govt./Central Autonomous/ Private/ Industry)	Nature of Experience (whether faculty member/or having research/ industrial experience as mentioned in the eligibility criteria of concerned cadres in the UGC 2018 Guidelines)	Period		Required minimum qualification for the post ( in fulfillment of criteria provided in UGC 2018 Guidelines and Supreme Court Orders notified from time to time)	Highest degree obtained at the time of appointment	Remarks
			From	To			
(1)	(2)	(3)	(4)		(5)	(6)	(7)

**9. Total length of service on the date of submission of this application (Please mention the date):**

*\*Only the relevant level, as mentioned in the eligibility criteria of the post applied for, may be filled up.*

- a. Assistant Professor (Stage -1 / Academic Level-10) / Equivalent Grade: ..... year(s) ..... month(s) ..... days
- b. Assistant Professor (Stage -2 / Academic Level-11) / Equivalent Grade: ..... year(s) ..... month(s) ..... days
- c. Assistant Professor (Stage -3 / Academic Level-12) / Equivalent Grade: ..... year(s) ..... month(s) ..... days
- d. Associate Professor (Stage-4 / Academic Level-13A) / Equivalent Grade: ..... year(s) ..... month(s) ..... days
- e. Professor (Stage – 5 / Academic Level-14): ..... year(s) ..... month(s) ..... days

**10. Research experience:**

**a. M. Phil.\* (copy of the certificate should be enclosed):**

Period of M. Phil.		Name of Institute/ University	Research Topic (Dissertation)	Date of Notification of result conferring the degree
From	To			
(1)		(2)	(3)	(4)

**b. Doctoral work\* (copy of the certificate should be enclosed):**

Period of Ph.D.		Name of Institute/ University	Research Topic (Dissertation)	Date of submission of Ph.D. thesis	Date of notification of result/ conferring the Ph.D. degree
From	To				
(1)		(2)	(3)	(4)	(5)

*\* Period spent for research degree will not be considered as the period of experience except part-time Ph.D. period concurrently with regular service with due permission.*

**c. Post-Doctoral work (copy of the certificate should be enclosed):**

Name of the Institute/ University	Area of work with specific topic	Duration	Sponsored by	Remarks, if any

**Table – 2**

**Methodology for calculating Academic/Research Score (as per Appendix-II of UGC Regulation 2018)**

(Assessment will be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' PhD award letter/certificate, etc.)

**1. Research Papers in Peer-Reviewed or UGC listed Journals**

Encl. SI No(s).	Provide details as below				Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences: 08 per paper				
					Faculty of Languages / Humanities / Arts / Social Sciences / Library / Education / Physical Education / Commerce / Management & other related disciplines: 10 per paper				
	Journal Sl. No. in Deptt's list	Publ. Date	Vol. No.	Issue No.	ISBN/ ISSN No.	First/Corr/Co/Sole author (Fr/Cr/Co/So)	Impact Factor, or whether Indexed (Y/N)	Score claimed	Score Verified
	Total								

**2a) Publications (other than Research papers)**

Encl. SI No(s).	Books authored which are published by: International publishers: 12 each, National Publishers: 10 each, Chapter in Edited Book: 05 each, Editor of Book by International Publisher: 10 each, Editor of Book by National Publisher: 08 each						
	Publisher	Subject	Date	ISBN /ISSN Number	Webpage in which listed	Score claimed	Score Verified
	Total						

**2b) Publications (Translation works in Indian and Foreign Languages by qualified faculties)**

Chapter or Research paper: 03 each Book: 08 each			
Encl. SI No(s).	Mention details of the publications	Score claimed	Score Verified
	Total		

**3. Creation of ICT mediated Teaching Learning Pedagogy and content and development of new and innovative course and curricula**

a) Development of Innovative pedagogy: 05 each creation b) Design of new curricula and courses: 02 each curricula / course			
Encl. SI No(s).	Mention details of contribution as applicable	Score claimed	Score Verified
	Total		



### 5a) Patents

Encl. SI No(s).	International: 10 each National: 07 each						
	Sponsor	PI/ Co-PI	Whether Patent / Technology transfer / Product / Process	Date	National / International level	Score claimed	Score Verified
Total							

### 5b) \*Policy Document (Submitted to an International body / organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

International: 10 each National: 07 each State: 04 each			
Encl. SI No(s).	Mention details of Policy Documents	Score claimed	Score Verified
Total			

### 5c) Awards/Fellowship

Encl. SI No(s).	International: 07 each National: 05 each					
	Name of Fellowship / Award	Name of Academic Body	Level (Int'l/Nat'l/Univ.)	Year / Period	Score claimed	Score Verified
Total						

### 6) Invited lectures / Resource Person / paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Encl. SI No(s).	International (Abroad): 07 each International (within country): 05 each National: 03 each State/University: 02 each					
	Role (Inv. Lect /paper)	Programme and Institution	Level (Int'l/Nat'l/ Univ.)	Date(s)	Score claimed	Score Verified
Total						

### The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor - 5 Points
  - ii) Paper with impact factor less than 1 - 10 Points
  - iii) Paper with impact factor between 1 and 2 - 15 Points
  - iv) Paper with impact factor between 2 and 5 - 20 Points
  - v) Paper with impact factor between 5 and 10 - 25 Points
  - vi) Paper with impact factor >10 - 30 Points
- (a) Two authors: 70% of total value of publication for each author.  
(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**Joint Projects:** Principal Investigator and Co-investigator would get 50% each.

#### Note:

- Paper presented if part of edited book or proceeding then it can be **claimed only once**.
- For **joint supervision** of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both **shall get 7 marks** each.
- For the purpose of calculating **research score** of the teacher, the combined research score from the categories of 5(b),
- \*Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have **an upper capping of 30%** of the total research score of the teacher concerned.
- The research score shall be from the minimum of **three categories** out of six categories.

**VERIFICATION AND RECOMMENDATION BY THE SCREENING  
COMMITTEE**  
**(Consolidated Report)**

**ON THE APPLICATION OF.....**  
**FOR THE POSITION OF :.....**

(This page must be printed and annexed by the applicant at the end of the application)

Year	Grading (as per Table-1)	Research Score (as per Table-2)	Remarks
<b>Found to be eligible for Interview</b>  <b>Remarks, if any:</b>		<b>Signature with date:</b> <b>Name :</b> <b>Designation:</b>  <b>Signature with date:</b> <b>Name :</b> <b>Designation:</b>  <b>Signature with date:</b> <b>Name :</b> <b>Designation:</b>	