

CHECK-LIST FOR PRE-QUALIFICATION BID FOR SECURITY SERVICES

| Sl. No | Documents asked for | Page number at which document is placed |
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| 1. | Bid Security (EDM) of Rs. 1000/- in the form of FDR/DD/ Bank Guarantee by any scheduled commercial bank in favour of Registrar, National Law University and Judicial Academy, Assam valid fordays beyond the tender validity period. | |
| 2. | One self-attest recent passport size photograph of the Authorized person of the firm, address and office telephone numbers. If the bidder is a partnership firm , name designation, address and office telephone number of Director/Partner also | |
| 3. | Self-attested copy of the PAN card issued by the Income Tax, NLUA with copy of Income-Tax Return of the last financial year. | |
| 4. | Self-attested copy of valid Provident Fund Registration number | |
| 5. | Self-attested copy of valid Registration number of the firm/agency. | |
| 6. | Self-attested copy of valid Provident Fund Registration number. | |
| 7. | Self-attested copy of valid ESI Registration No. | |
| 8. | Self-attested copy of valid License No. under Contract Labour (R&A) Act, 1970 | |
| 9. | Proof of valid DGR sponsorship or proof of being run by Ex-Servicemen/Ex-Paramilitary man (as applicable) | |
| 10. | Proof of experience of last five financial years as specified in clause 2.0 of the NIT along with satisfactory performance certificates from | |
| 11. | Proof of having License under Private Security Agencies (Regulation) Act. 2005 | |
| 12. | Annual returns of previous five years supported by audited balance sheet | |
| 13. | Any other documents, if required | |

Signature of Bidder
(Name and Address of the Bidder)
Telephone No.