

# NATIONAL LAW UNIVERSITY AND JUDICIAL ACADEMY, ASSAM GUWAHATI

## IMPORTANT INSTRUCTIONS FOR THE POST-GRADUATE PROGRAMME

One Year LL.M. Degree Programme 2018 – 19

- **Candidates who have been allotted seats at NLUJAA (those who have exercised their option to remain with NLUJAA and have not opted for upgradation to their next higher preference) are required to pay the total fee of **Rs. 1,39,500/-** by way of a crossed demand draft in favour of ‘Registrar, National Law University and Judicial Academy, Assam, payable at Guwahati.**

**Or**

By transferring the amount through NEFT/RTGS in favour of **NLUJAA, Mess Dues and Fee Collection Account No. 912020047748260** AXIS Bank Ltd., A.T. Road, Paltanbazar, Guwahati IFSC Code – UTIB 0000375.

**Note: Candidates who have been allotted seats at NLUJAA but still have the option for up-gradation in further lists as per their merit-cum-preference need not make the payment and need not follow the procedure as indicated hereunder until their final allotment to NLUJAA by CLAT Office.**

- Candidates who have been finally allotted seats at NLUJAA or have exercised the option to remain with NLUJAA are required to send the **Photostat copies** of the following documents along with the **Admission Fee**, either by courier or by email (scanned copies) for advance verification so as to reach the Registrar on or before June 26, 2018:
- Proof of amount paid to CLAT Office (Rs. 50,000/-)
- Proof of payment made to NLUJAA (Rs. 1,39,500/-)
- SSC or 10<sup>th</sup> Class Statement of Marks and Pass Certificate reflecting the date of birth
- LL.B. / B.L. Marks Statements or consolidated marks statement of all the years
- LL.B. / B.L. Degree Certificate
- Permanent Residence Certificate of Assam in case of candidates allotted under Resident Students of Assam Category
- Caste Certificate / Disability Certificate, wherever applicable
- CLAT – 2018 Admit Card

Verification of original documents will be done on **28-30 June, 2018** between 10:30 AM- 04:30 PM at the Administrative Building, NLUJAA

- Candidates are required to report for admission at NLUJAA only on the scheduled date and time. The provisional admission of candidates who fail to report and complete the admission formalities on the appointed date and time

shall automatically stand cancelled. No request for extension of time or for payment of tuition fee etc. shall be entertained under any circumstances.

- Candidates are required to fill up the online application form on the **NLUJAA** website and a printed copy of the same has to be submitted at the time of admission and counseling. Hostel Application Form and Local Guardian Form are to be downloaded from the website and the candidates are required to bring the duly filled-in forms and the following original documents on the day of admission / counseling at NLUJAA:
  - **Original Documents:**
    - SSC / 10<sup>th</sup> Class Marks Statement / Pass Certificate containing the date of birth
    - LL.B. / B.L Statement of Marks (**Undertaking required if the Statement of Marks are not available**)
    - LL.B. / B.L. Degree Certificate
    - Permanent Residence Certificate of Assam in case of candidates allotted under Resident Students of Assam Category
    - Conduct Certificate
    - Transfer Certificate / Migration Certificate
    - Caste Certificate / Disability Certificate, wherever applicable
    - CLAT – 2018 Admit Card
    - Eight passport Size Photographs
    - Medical Fitness Report
- Format for the Anti-Ragging, Hostel and Academic Regulation Affidavits are available on the website. They are to be prepared on Non-Judicial Stamped paper and produced at the time of admission.
- Confirmation of admission will be subject to fulfillment of the eligibility criteria and completion of admission formalities on the scheduled date and time.

**N.B. Candidates who withdraw after taking admission may claim partial refund of Admission Fee as per NLUJAA Regulations on Fee Refund**

**Address for correspondence:**

**THE REGISTRAR  
NATIONAL LAW UNIVERSITY AND JUDICIAL ACADEMY, ASSAM  
HAJO ROAD, AMINGAON  
GUWAHATI -781031**

Cont. No. 8011024050 (M) / 0361-2738891

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Website : [www.nluassam.ac.in](http://www.nluassam.ac.in)