

**National Law University and Judicial Academy, Assam**  
Hajo Road, Amingaon, Guwahati - 781031

**Payment will be made by issuing cheque or through NEFT.**

For issuing cheque, please submit your account name (in block letter) as appear in the bank account.

Cheque issue in favour of \_\_\_\_\_

**Or**

For NEFT transfer please submit bank details.

1. Account holder Name: \_\_\_\_\_
2. Account Number: \_\_\_\_\_
3. Bank Name: \_\_\_\_\_
4. Branch name and address: \_\_\_\_\_
5. IFSC Code: \_\_\_\_\_
6. PAN No. \_\_\_\_\_
7. Mobile No.: \_\_\_\_\_
8. Email ID.: \_\_\_\_\_

**(Signature of the Claimant)**

**N. B:** For claiming travelling expenses kindly provide actual bill, ticket, boarding pass etc. with signing the TA Claim form. Supporting all documents should be signed by the claimant by writing with **“Verified and paid by me”**.

**Claim without bill against taxi fare submit total kilometre of to and fro journey by self certifying in TA claim form.**